

## **RESOLUTION MPLT 10-05**

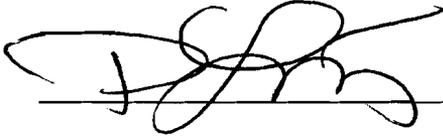
**TO ADOPT POLICY ON ANY DEBTS/ ADVANCES OWED TO MPLT BY TRUSTEES,  
STAFF OR CONSULTANTS:**

**RESOLVED, THAT THE TRUSTEES HEREBY ADOPT A POLICY THAT ALL DEBTS FOR ANY TRAVEL ADVANCES, PER DIEM, NON-REFUNDABLE AIRLINE TICKETS, CAR RENTAL COSTS, TRAVEL COSTS ADVANCED AND NOT TAKEN, SUMS OWED, OR ANY DEBT TO MPLT, SHALL BE PAID WITHIN THIRTY (30) DAYS FROM THE DATE THE DEBT/COSTS DUE TO MPLT ARE INCURRED.**

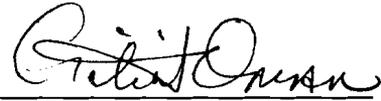
**SHOULD THE AMOUNT/DEBT DUE REMAIN UNPAID AFTER THIRTY (30) DAYS, MPLT, THROUGH ITS ADMINISTRATOR, SHALL ISSUE A "NOTICE OF DEBT OWED" TO THE TRUSTEE/STAFF/CONSULTANT INDICATING THE AMOUNT DUE WITH ANY SUPPORTING DOCUMENTS, GIVING NOTICE OF THE SUM DUE AND THAT PAYMENT MUST BE MADE IN FULL WITHIN THIRTY (30) DAYS AND/OR ENTER INTO A PAYMENT PLAN APPROVED BY THE TRUSTEES. IF THE TRUSTEE/STAFF/CONSULTANT DISPUTES THE AMOUNT OWED HE/SHE SHALL RESPOND IN WRITING STATING THE BASIS FOR THE DISPUTE FOR THE ENTIRE AMOUNT OR SUM OWED. THE TRUSTEES SHALL THEN DETERMINE THE DISPUTED AMOUNT OR MATTER.**

**IF THE TRUSTEE/STAFF/CONSULTANT FAILS TO SATISFY THE SUM DUE AND OWING AFTER A PERIOD OF FORTY FIVE (45) DAYS FROM THE DATE OF NOTICE, MPLT, THROUGH THE ADMINISTRATOR, SHALL WITHHOLD ANY MEETING COMPENSATION FEES/SALARIES/PROFESSIONAL FEES WHICH SHALL BE APPLIED OR OFFSET TOWARD THE DEBT OWING, UNTIL FULLY SATISFIED. IF THE DEBT REMAINS UNPAID AND OWING AFTER SIXTY (60) DAYS (EXCEPT FOR AN APPROVED PAYMENT PLAN SCHEDULE), THE MATTER SHALL BE REFERRED TO THE OFFICE OF THE PUBLIC AUDITOR AND THE OFFICE OF THE ATTORNEY GENERAL FOR COLLECTION/ACTION WITH A COURTESY COPY TO THE GOVERNOR.**

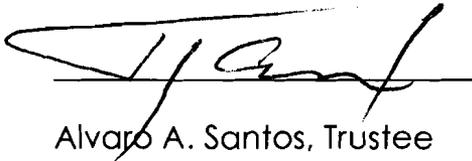
**IN WITNESS WHEREOF**, I have hereunto set my hand as Trustees of said Trust this 29<sup>th</sup> day of January, 2010.



Phillip Mendiola-Long, Trustee



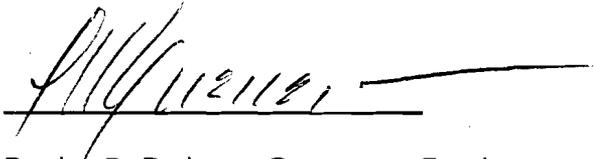
Gregoria F. Fitial-Omar, Trustee



Alvaro A. Santos, Trustee



Vianney B. Hocog, Trustee



Pedro R. Deleon Guerrero, Trustee